FSU COURSE EXAMS QUICK GUIDE

The FSU Testing Center administers course exams in a secure, proctored environment on the Tallahassee campus.

EXAM COSTS

Course exams are free to FSU students.

PROCTOR DESIGNATION

If you're a local FSU online student, you must select the FSU Testing Center as your proctor within the first two weeks of the semester (or first week of summer) using the **Proctor Designation System**. The Testing Center may not be able to proctor your exam if you do not submit your designation on time.

Note: If you're a main campus student in a face-to-face course, you don't need to designate a proctor.

HOW TO REGISTER FOR AN EXAM

Check your course syllabus for guidance from your instructor about exam dates, registration, and makeup exam policies. To register for an exam, reserve your seat in the **Exam Registration System**.

BEFORE YOU GO

To ensure you have a smooth testing experience, review **Testing Tips & Policies** prior to arrival at our facility.

Questions about FSU course exams?

Contact the FSU Testing Center at **850-644-3017** or **testing@fsu.edu**.

Need accommodated testing?

Visit our **webpage** for assistance.

FSU Testing Center
850-644-3017
testing@fsu.edu
Hours: M-F, 8:30am-5:00pm
Directions & Parking